



**TENNESSEE BOARD OF FUNERAL DIRECTORS AND EMBALMERS
BOARD MEETING AGENDA**

**SEPTEMBER 14, 2004, 10:00 A.M. (CENTRAL TIME)
DAVY CROCKETT TOWER, CONFERENCE ROOM 160
NASHVILLE, TENNESSEE**

CALL TO ORDER AT _____ BY _____

ROLL CALL:

<u>BOARD MEMBERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
JOE BAUMGARTEL	_____	_____
BOB ARRINGTON	_____	_____
DANNY COOK	_____	_____
WENDY HELLUM	_____	_____
BOB FOSTER	_____	_____
RALPH BUCKNER	_____	_____
WAYNE HINKLE	_____	_____

APPROVAL OF MINUTES FOR AUGUST 3, 2004 MEETING:

APPROVAL OF LICENSES:

CHRISTOPHER SCOTT MOORE
Riceville, TN

FUNERAL DIRECTOR/EMBALMER

Mr. Moore completed his apprenticeship at Berry Funeral Home under the supervision of Jeffrey B. Berry, Funeral Director license #4416 and Embalmer license #4345 and Julie A. Berry, Funeral Director license #5155 and Embalmer license #5156. Mr. Moore passed the National Board Exam on May 15, 2003 and Tennessee Law Exam on August 9, 2004.

MOTION _____ PASS/FAIL _____ SECOND _____

ESTABLISHMENTS:

MEMORIAL CREMATORY, LLC
Burns, TN

NEW ESTABLISHMENT

This establishment is owned by Taylor Funeral Home, Inc. The manager will be Robert T. Marvin, Jr., Funeral Director license #2955 and Embalmer license #3428.

MOTION _____ PASS/FAIL _____ SECOND _____

S & S CHAPEL FUNERAL SERVICES
Denmark, TN

REAPPLICATION

This establishment is owned by L. A. Springfield and Cora Springfield. The manager will be Curtis Dean Williams, Funeral Director license #3384. The preparation of the deceased human remains will occur at Springfield Chapel in Corinth, Mississippi. The establishment would like to retain license #1092.

MOTION _____ PASS/FAIL _____ SECOND _____

MASON FUNERAL HOME
Mason, TN

OWNERSHIP CHANGE/NAME CHANGE

This establishment is owned by Sylvester Bernard, Kenneth Bernard, and Debbie Bernard Butler. The establishment would like to change their name to **Palmer Funeral Home**. The manager will be Cecil M. Giles, Funeral Director license #4067. The Embalmer will be Jerry Craig, license #3857. The establishment would like to retain license #527.

MOTION _____ PASS/FAIL _____ SECOND _____

BENNETT-MAY & COMPANY
FUNERAL HOME, INC.
Pulaski, TN

OWNERSHIP CHANGE/NAME CHANGE

This establishment is owned by Giles County Funeral Home, LLC. The establishment would like to change their name to **Bennett-May & Company Funeral Home**. The manager will be Charles Lane, Funeral Director license #5561 and Embalmer license #5560. The establishment would like to retain license #21.

MOTION _____ PASS/FAIL _____ SECOND _____

COLE & GARRETT FUNERAL HOME
Goodlettsville, TN

OWNERSHIP CHANGE/NAME CHANGE

This establishment is owned by S. E. South-Central, Inc. The establishment would like to change their name to **Cole & Garrett Funeral Home and Cremation Services**. The manager will be Ronnie D. Benton, Funeral Director license #5598 and Embalmer license #5594. The establishment would like to retain license #718.

MOTION _____ PASS/FAIL _____ SECOND _____

**COLE & GARRETT FUNERAL
HOMES, INC.
Hendersonville, TN**

OWNERSHIP CHANGE/NAME CHANGE

This establishment is owned by S. E. South-Central, Inc. The establishment would like to change their name to **Cole & Garrett Funeral Home and Cremation Services**. The manager will be Wayne A. Slighter, Funeral Director license #5243 and Embalmer license #5244. The establishment would like to retain license #755.

MOTION _____ PASS/FAIL _____ SECOND _____

**COLE & GARRETT FUNERAL
HOME, INC.
White House, TN**

OWNERSHIP CHANGE/NAME CHANGE

This establishment is owned by S. E. South-Central, Inc. The establishment would like to change their name to **Cole & Garrett Funeral Home and Cremation Services**. The manager will be Donald N. Graves, Funeral Director license #3953. The establishment would like to retain license #804.

MOTION _____ PASS/FAIL _____ SECOND _____

**MT. JULIET FUNERAL HOME
MEMORIAL GARDENS
Mount Juliet, TN**

OWNERSHIP CHANGE/NAME CHANGE

This establishment is owned by S. E. South-Central, Inc. The establishment would like to change their name to **Mt. Juliet Funeral Home**. The manager will be Samuel D. Mainord, Funeral Director license #4519 and Embalmer license #4518. The establishment would like to retain license #382.

MOTION _____ PASS/FAIL _____ SECOND _____

**ELLIS FUNERAL HOME, INC.
Nashville, TN**

OWNERSHIP CHANGE

This establishment is owned by Clyde Green and Imogene Green. The manager will be Scotty Joe Brewer, Funeral Director license #4686 and Embalmer license #4687. The establishment would like to retain license #775.

MOTION _____ **PASS/FAIL** _____ **SECOND** _____

LEGAL REPORT:
MARILYNN TUCKER, STAFF ATTORNEY

STAFF REPORT:
ROBERT B. GRIBBLE, EXECUTIVE DIRECTOR

1. Closed Establishments:
McKissack*Brooks*Fitzgerald Funeral Directors – Nashville, TN
B. M. Hayes Mortuary and Company – Memphis, TN

2. Staffing Update

3. Disciplinary Actions:

The Consent Orders have been signed and the Civil Penalties, unless otherwise indicated, have been paid in full. The Executive Director request the Board's acceptance and approval of the following:

Complaint #200419187

Action/Penalty: Consent Order with Civil Penalty of \$500.00
Statute/Rule: TCA §62-5-317(a)(4) – Unprofessional Conduct
(Interment of Incorrect Deceased Human Remains)
TCA §62-5-313(d)(1) – Permanent Identification Device

Complaint #200418135

Action/Penalty: Consent Order with Civil Penalty of \$1000.00
The respondent has paid \$100.00 and shall make a payment in the amount of \$300.00 on the first day of October, November, and December 2004.
Statute/Rule: TCA §62-5-317(a)(4) – Unprofessional Conduct
(Improper Embalming of Deceased Human Remains)

Citations Issued by the Field Representatives During Inspections of Establishments:

J. Dan Buckner, Manager
Gowen-Smith Chapel, Inc. – Shelbyville, TN

Action/Penalty: Consent Order with Civil Penalty of \$900.00
Statute/Rule: TCA §62-5-306(d) 62-5-308(d) – Licenses Available for Inspection
Rule 0660-6-.02 – Federal Trade Commission Price Requirements

Paul H. Miles, Manager
Kyker Funeral Home – Kingston, TN

Action/Penalty: Consent Order with Civil Penalty of \$300.00
Statute/Rule: Rule 0660-6-.02 – Federal Trade Commission Price Requirements
(Alternative containers must be listed on the Casket Price List.)
(Price ranges must agree.)

4. Comprehensive Travel Regulations for the State of Tennessee

Travel may not be undertaken unless it is authorized in advance by proper authority. For claim expenses, travel by Board Members must be authorized in advance. Also, the Assistant Commissioner must be notified in advance if a board member's travel is being paid by an association, or otherwise not paid directly by the state at the time of travel. Again, prior authorization is required for travel regardless of how the trip is funded.

RESOLUTION HONORING MR. SKIP WHEELER, IMMEDIATE PAST PRESIDENT

OTHER BUSINESS: